



PHH Home Loans  
www.ChicagoLoanOffice.com  
**Lambert Matias**

## Need your Condominium/Project to be FHA approved?

- FHA Approval helps retain maximum property values
- FHA Approval increases the number of buyers
- FHA Approval increases demand for the product
- Low down-payment loans with easier qualification guidelines

SELL MORE PROPERTY FASTER, AND RETAIN PROPERTY VALUES

**3 Easy steps**

- 1) Call me to discuss
- 2) Submit application and Docs
- 3) Meet FHA approval criteria. *That's it!*

We are experts at getting this done. Let us get you **FHA approved** quickly and easily. **Call me now at 312-635-6900**

Here is a list of documents that you will need to submit to get this started:

- Completed project questionnaire
- Recorded Declaration of Condominium with Plats and Plans
- Articles of Incorporation – filed with state
- Executed By-Laws of the Condo Association
- Current condominium association budget including adequate reserves for maintenance, repair and replacement of the common elements
- Indicate if the unit owners are in control of the condo board
- If there have been any formal meetings of the condo board, provide copies of the Minutes from those board meetings
- Provide a listing of all units sold (closed OR under contract)
- Indicate number of units that are sold to Investor purchasers

**This information is provided to you by PHH Home Loans**

Call your in-house PHH loan officer for more information, or visit [www.ChicagoLoanOffice.com](http://www.ChicagoLoanOffice.com)